



CANADA'S FIRST VIRTUAL TRAVEL SHOW
OCTOBER 14, 15 & 16, 2015

PRESENTATION & WEBINARS

Presented by:

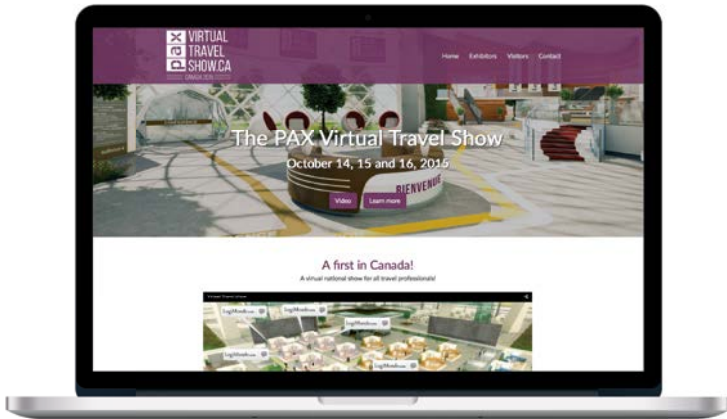


A division of:
LogiMondemedia



PRESENTATION & MEETING ROOM

Want to conduct a lecture, hold a meeting or lead a workshop? Here's how.



1. ACCESS TO THE PLATFORM:

Go to www.virtualtravelshow.ca.

To make sure the site is working correctly, please use the "System check" verification system that will appear on the screen.

2. CHECK YOUR HARDWARE:

As an exhibitor, you'll need the following equipment:

- ✓ Computer
- ✓ Microphone (optional)
- ✓ Webcam (optional)

To ensure that these work, click on 'System Check' at the bottom of the page.



3. FOR SPEAKERS & WEBINAR MODERATORS:

An additional step will be required when you connect.

The system will ask if you want to allow it to use your webcam and microphone; click "Allow."



CONFERENCES

Conferences are accessible to all participants of the Virtual Travel Show:

- ✓ Visitors
- ✓ Exhibitors
- ✓ Speakers
- ✓ Webinar moderators
- ✓ Organizers

THE SPEAKERS CAN:

1. View the list of participants in the conference.
2. Clear chat content of the conference.
3. Use a webcam.
4. Start or stop the conference at any time.
5. Navigate between the previous and next slides.
6. Take part in a chat where each participant can ask questions.
7. Enter your message in the text entry field and press the publish button to chat during public conversations.

VIDEO PRESENTATION



The event's organizer may provide additional videos following a conference. These videos can viewed online in the Conference space.



WEBINARS

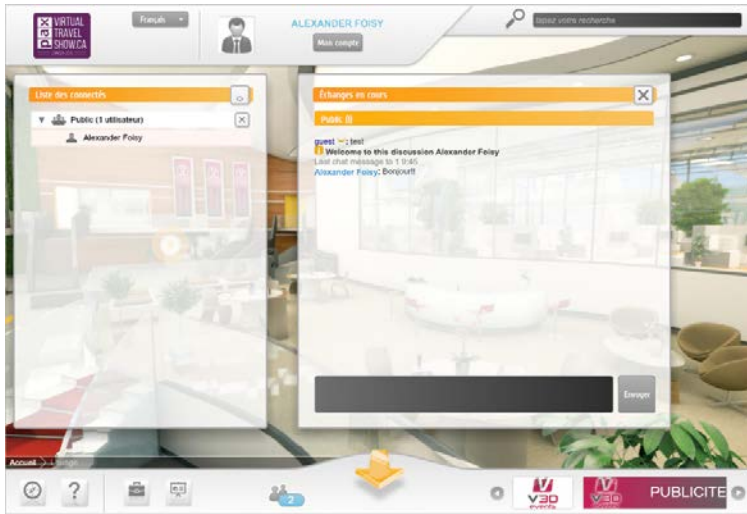
Webinars differ slightly from conferences.

While a conference features a speaker addressing an audience, a webinar involves the facilitator managing a group where each participant may request the floor and intervene before the rest of the audience.

These webinars are limited to 12 participants to maximize communication between stakeholders.

HOST CAN:

1. View the list of participants in a webinar.
2. Clear chat content of the webinar.
3. Give the floor to one of the webinar participants.
4. Start or stop the webinar.
5. Navigate between the previous and next slides.
6. Host a public chat where each participant can ask questions in writing.
7. Enter your message in the text entry field and press the publish button to chat during public conversations.



LOUNGE

The lounge is a space for exchange and discussions which everyone can access (visitors, organizers, exhibitors & speakers).

In this space, a common discussion page is offered. However, for participants who wish to interact privately, semi-private discussions are possible.

Just click on the name of the person you wish to speak to and a second tab appears with the discussion window.

As the lounge is a public space, conversations held there cannot be deleted.



PAX VIRTUAL TRAVEL SHOW SCHEDULE

October, 14, 2015 Opens: 1 a.m. (HE)

October 16, 2015 Closes: 12 a.m. (HE)

Technical support and Virtual Travel Show questions:
9 a.m. to 8 p.m. (EST)



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NOTE:

- We recommend exhibitors to be connected during the following hours:
ET: 9:00 a.m. to 8:00 p.m.
PT: 9:00 a.m. to 8:00 p.m.
- For those who have booked the conference room, see the guide regarding Conferences.
- For those who have booked a webinar, visit the guide for Webinars.
- For the lounge, please visit the Lounge guide.